

**College Budget Committee Meeting**  
**November 4, 2010**  
**Minutes**

Attendance: Eric Brenner, Eloisa Briones, Carla Campillo, Dennis Eadus, Rick Escalambre, Mike Fitzgerald, Kathy Fitzpatrick, Nina Floro, Fermin Irigoyen, Barbara Lamson, Heidi Lavelle, Joe Madrigal, Joe Morello, Vicki Morrow, Regina Stanback Stroud, Rick Wallace, Jeff Westfall, George Wright, Soodi Zamani. Recorder: Linda Bertellotti

Absent: Caroline Chen, Pat Deamer, Rob Johnstone, Linda Whitten.

**November 4 Agenda**

The agenda was approved.

**Approval of October 28 Minutes**

The minutes were approved as written.

**Measure G Budget Requests**

The committee reviewed the Measure G language, vision, mission, values goals and strategies and the 2006 Educational Master Plan. The requests that will be presented are for the current fiscal year FY 2010-11. The recommendation for positions to be hired will be for FY 2011-12. The assumption is that there will be a Measure G allocation for four years. Measure G funds are one-time funds hence it cannot be used for ongoing costs.

At the October 28, 2010 meeting, CBC agreed to review the resource requests submitted by the divisions and hear them presented by the Vice Presidents of Instruction and Student Services. These resource requests are in addition to the cost of additional sections and some student support services that have been approved for fall 2010 and spring 2011. The resource requests were submitted by the deans based on input provided by their divisions. Requests should meet the purpose(s) listed in the Measure G ballot language, and should be consistent with the college's vision, mission, goals and strategies, as well as recommendations from program reviews and the Educational Master Plan. These one-time requests will be funded out of current year Measure G receipts. President Morrow reiterated that this year's allocation is tentative. The President will submit to the Chancellor and the board the college's plans on how Measure G funds will be used this year. If the proposed plan is not fully funded, the college will have the option of refining the estimates used or pushing back the staging of some components to a later date.

**Vice Presidents' Presentation**

Vice President Regina Stroud and Vice President Joe Madrigal worked with the deans to make sure resource requests are for one-time funding and that they clearly meet the Measure G criteria. They excluded some ongoing requests and others that were for FY 2011-12. They then grouped the remaining requests under broader categories that cover each of the nine Measure G criteria, e.g. core academics and transfer; job training/restoring classes/attracting faculty; and equipment and technology. Regina Stroud and Joe Madrigal took turns in presenting the resource requests.

The committee discussed the merits of the requests, raised questions and comments. It became apparent that some proposals may need to be submitted and evaluated for Measure G funding next year, e.g. CSI/BSI and categoricals, considering that these programs have not recovered from the funding cuts imposed by the state.

### **Approval of resource requests presentations**

After the presentations and discussions, CBC unanimously approved the proposed resource requests for 2010-2011 Measure G funds totaling \$1,083,377. The spending plan that President Morrow will submit to the board will include this plus the cost of additional sections as well as the cost of student support services that are already in effect in the fall and spring. The estimated total of Skyline Measure G requests for 2010- 2011 is \$1.75 million.

Mike asked about the timeline and if there would be time for the CBC to meet again in case cuts need to be made. Vicki expects to learn more about how and when the proposals will be presented to the board at the November 9 Chancellor's Council meeting. She will keep the CBC posted on those dates and if the committee needs to convene a meeting, it can meet in December. It is possible that the CBC could address discrepancies through prioritization, refining figures, and staging requests at a later date.

### **Future CBC meetings**

The second and last Thursdays will be set aside in 2011 for CBC. The District Committee on Budget and Finance continues to meet monthly and those updates can be shared electronically. Joe Morello would like to have Kathy Blackwood attend a spring meeting to talk about benefits. Eloisa will propose a discussion on benefits at the next DCBF meeting so information can be passed on before the end of the semester.

The November 11 and 18 meetings will be canceled. The next meeting will be December 9. The December 16 meeting will be canceled.

### **Commendation**

On behalf of the College Budget Committee, Professor Mike Fitzgerald expressed their appreciation for President Morrow's invaluable service and contribution to the committee and the college. CBC applauded and honored President Morrow with a standing ovation.